

23<sup>rd</sup> January 2017  
Venue: Redcar Leisure & Community Heart  
Time: 2.00 pm - 4.00 pm  
**BOARD MEETING NOTES**

**Board Members attending:** Ian Holtby (Chair) (IH), Barbara Smith (BS), David Morris (DM), Irene Poynter (IP), Maureen O’Neill (MoN), Ron Wood (RW)

**Healthwatch Staff in attendance:** Linda Sergeant (LS), Carole Marshall (CM), Jill Edemenson (JE)

**Guests in attendance:**

1.	<p><b>Welcome, Introductions and Apologies for absence</b> IH welcomed everyone to the meeting.</p> <p>Apologies were received from Natasha Judge.</p> <p>IH informed the Board that Andrew Leon had retired from Guide Dogs and was awaiting confirmation of whether he would be continuing in his role as an Executive Board Member.</p> <p>IH questioned if the Board would consider recruiting any new Board members. The Board suggested that Kay Hepworth be co-opted to the Board and IH confirmed that he would meet with Kay to discuss this.</p>	
2.	<p><b>Minutes of Meeting held 5<sup>th</sup> December 2016</b> The notes were agreed as accurate and no matters arising.</p> <ul style="list-style-type: none"><li>• IH queried if the LA had proposed a date to meet with RNIB to discuss the rehab referrals. IH requested that BS raise this issue at the next Health and Wellbeing Board Executive meeting.</li><li>• The Board asked if there was any update on Marske Medical Centre. To date no new provider has been found. BS to raise at CCG/PPG meeting.</li><li>• IH enquired if there had been any further developments with the Single Point of Access. LS informed that it was due to go live at the end of January and Healthwatch had been invited to view the premises. The Board agreed that this would be useful.</li></ul>	<p>LS to enquire</p> <p>LS to arrange</p>
3.	<p><b>Chair Update</b> <b>HWBB 11<sup>th</sup> January 2017</b> IH attended the Health and Wellbeing Board meeting on 11<sup>th</sup> January 2017. The main focus of the meeting was a presentation by representatives from South Tees Clinical Commissioning Group and the STP Programme Board on the draft Sustainability and Transformation Plan 2016-2021 for Darlington ..</p>	

	<p>Guisborough refurbishment – IH sked if this would have any impact on the proposed urgent care centre at Brotton hospital. Assured by CCG that it would not.</p> <p>Due to time constraints IH was unable to discuss</p> <p>R&amp;Cleveland Safeguarding Board</p> <p>BCF</p> <p>IH requested that BS deputise for him at the next HWB Executive meeting.</p> <p>For details of other items discuss the full minutes of the meeting can be found on the Redcar and Cleveland Borough council website.  <a href="http://www.redcar-cleveland.gov.uk/cabpap16-17.nsf/72E1FFC0A0BA4067802580BA0045FC01/\$File/Health%20and%20Wellbeing%20Board%20-%202011%20January%202017.pdf">http://www.redcar-cleveland.gov.uk/cabpap16-17.nsf/72E1FFC0A0BA4067802580BA0045FC01/\$File/Health%20and%20Wellbeing%20Board%20-%202011%20January%202017.pdf</a></p>	
4.	<p><b>Staff Report to Board</b></p> <p>LS gave an update on I&amp;S query with regards to information received from students on placement within Care Homes.</p> <p>CM gave an update on the proposed training for Volunteers scheduled for 3<sup>rd</sup> February which will also include allocation of tasks. IP and RW requested to attend which was agreed.</p> <p>LS gave an update on the Voice for Disabled Event and HW R&amp;C’s involvement with Skills for People who support adults with Learning Disabilities.</p>	
5.	<p><b>Work Plan Update</b></p> <p>Young People - LS updated that a meeting had taken place with the the School Nurse Professional Lead and would like HW to be assist in involving young people in the implementation of the Service and facilitate workshop activities.</p> <p>VIP - Update about ECLO .... Meeting scheduled with Action for Blind People and invited IP to attend.</p> <p>DoLS - Various concerns with regards to information ....</p> <p>Domiciliary Care Report has been approved by IH. LS to circulate to Board.</p> <p>Board raised question regarding Healthwatch membership and if a new provider is appointed, will the membership be transferred.</p>	
6.	<p><b>Board Member Updates and Feedback from External Events and Partnerships</b></p> <p>DM gave an update of 3 projects</p>	

	<p>Right Care - reducing costs in Pharmacy, particularly Care Homes          Trial NHS 11 - authorisation of emergency prescriptions          Transfer of Care</p> <p>MoN/BS - still continuing visits to care Homes.</p> <p>IP - informed meeting to be held on 15<sup>th</sup> Feb regarding social inclusion and proposed library closures.</p>	
7.	<b>AOB</b>	
8.	<p><b>Date and time of next meeting</b></p> <p>The next Board meeting will be held on <b>Monday 20<sup>th</sup> March 2017</b>,          2pm - 4 pm at <b>Redcar Leisure &amp; Community Heart, Meeting Room 2Q.</b></p>	