

9<sup>th</sup> March 2015  
Venue: Westfield Farm  
Time: 2.00 pm - 4.00 pm  
**BOARD MEETING NOTES**

**Board Members attending:** Ian Holtby (Chair) (IH), Mike Milen (MM), David Morris (DM), Irene Poynter (IP), Barbara Smith (BS), Bob Norton (BN), Andrew Leon (AL), Ron Wood (RW), Maureen O’Neill (MoN)

**Healthwatch Staff in attendance:** Toni McHale (TMc), Linda Sergeant (LS), Carole Marshall (CM)

**Guests in attendance:**

		Action
1.	<b>Welcome and Introductions</b> Ian Holtby welcomed everyone to the meeting and introduced Craig Blair, Associate Director - Commissioning, Delivery and Operations from NHS South Tees Clinical Commissioning Group.	
2.	<b>Craig Blair, South Tees CCG</b> Craig Blair gave a presentation to the Board on the organisational changes within the NHS, the Commissioning Landscape and roles and responsibilities of the CCG.	
3.	<b>Apologies for absence</b> Natasha Judge, Lawrence McAnelly	
4.	<b>Minutes of meeting held 26<sup>th</sup> January 2015</b> Minutes of meeting agreed as an accurate record.	
5.	<b>Actions from previous meeting and matters arising</b> 3 (6) Enter and View Report - LS updated the Board that a response has been received from South Tees Hospitals NHS Foundation Trust. LS & IH to meet with the Trust on 10 <sup>th</sup> March to discuss the recommendations and response in order to reach a satisfactory outcome. IH to present the report to the Health and Wellbeing Board on 1 <sup>st</sup> April 2015.  8.5 Electronic Prescription Service - Board discussed some difficulties with the service. No action to be taken by Healthwatch as the service is in the early stages of implementation. DM to raise issue with the Pharmacy Group and monitor progress and feedback to the Board.  9.2 LS updated the Board on the Sexual Health engagement events. One event has already occurred on 2 <sup>nd</sup> March at Freeborough Academy and the second one is due to take place on 10 <sup>th</sup> March at Redcar & Cleveland College.  10.1 Contact still to be made with Julie Felgate, Coast and Country representative.	DM  LS to arrange meeting

	Concerns were raised by the Board on the new Electronic Prescription Service. As this is still in the early stages it was decided that DM discuss it at the Pharmacy meeting and feedback any developments to Healthwatch.	DM
6.	<p><b>Healthwatch Executive Board Survey</b></p> <p>IH discussed the Executive Board Survey results with the Board. It was felt that the Board required further information on the following:-</p> <ul style="list-style-type: none"> <li>• A greater understanding of the sub-contracting arrangements.</li> <li>• Details of the financial situation including the Annual Budget and if there is an excess at the end of the year does this money roll over or does it go to PCP.</li> <li>• Guidance for new members on Annual Work plan.</li> <li>• Confirmation on continuation of contract.</li> </ul>	NJ to feedback
7.	<p><b>Due North</b></p> <p>IH attended a presentation of the Inquiry on Health Equity for the North given by Professor Clare Bambra, Professor of Public Health Geography, Durham University. This is an independent inquiry commissioned by Public Health England whose aim is to develop recommendations for policies that can address the social inequalities in health within the North and between the North and the rest of England.</p> <p>Concern was expressed over some recommendations in that it is expecting more of the Health and Wellbeing Board.</p> <p>Board to forward any comments or concerns on the Inquiry to IH to raise at the Health and Wellbeing Board.</p>	Board
8.	<p><b>Spring Forward Lunch</b></p> <p>The format for the Spring Forward Event on 19<sup>th</sup> March 2015 was discussed. The Event will take place from 12 noon to 2 pm with attendees having lunch on arrival. There will be a short introduction for the Chair, followed by some guest speakers. The rest of the Event will be taken up by a desktop activity prioritising and discussing health and social care issues that attendees have thought to be an issue. LS informed that there had been a good response to the Event.</p>	
9.	<p><b>Board Member updates and feedback from external events and partnership</b></p> <p>9.1 DM attended NHS Open &amp; Transparent Care at Leeds</p> <p>9.2 DM attended Tees Medicines Governance Group</p> <p>9.3 RW and BN attended Safeguarding Children’s Board Conference</p> <p>9.4 TMc attended Social Prescribing meeting</p> <p>9.5 AL attended Social Prescribing development day</p> <p>9.6 Bob Norton has submitted his resignation which is effective from 31<sup>st</sup> March 2015.</p> <p>9.7 TMc reminded the Board that if they are attending an event or meeting on behalf of Healthwatch to have this authorised by the Chair or LS if they are claiming expenses.</p>	

10.	<p><b>Staff Updates, work plan development</b></p> <p>10.1 Dual Diagnosis/Drug &amp; Alcohol Support Services LS updated the Board that they had a meeting with Mark Rushforth, Locality Manager for TEWV to discuss how the Trust works alongside the current alcohol/drug service. LS to arrange a meeting with Mark Fox, Health Improvement Commissioner (substance misuse) from the Local Authority.</p> <p>10.2 BN commented on the current engagement with NAPs and suggested attending Teesville/South Bank NAP for feedback on the closure of the Eston Walk in Centre due to close at the end of March 2016.</p>	LS to arrange
11.	<p><b>AOB</b></p> <p>11.1 IH suggested that a representative from the Junction or a user of their services give a presentation to the Board on problems that young people are facing. IH requested that this be arranged for the next Board meeting.</p> <p>11.2 AL highlighted that CCG Staffordshire no longer fund hearing aids for low level hearing loss. Possible implications for other CCGs to follow and concern that if so major impact on elderly people.</p>	<p>LS/LMc to arrange.</p> <p>LS to contact CCG</p>
12.	<p><b>Date and time of next meeting</b></p> <p>The next Board meeting will be held on:</p> <p><b>Monday 20<sup>th</sup> 201April 2015, 2.00 - 4.00pm, Westfield Farm, Dormanstown</b></p>	