

21st March 2016
Venue: Redcar Leisure & Community Heart
Time: 2.00 pm - 4.00 pm
BOARD MEETING NOTES

Board Members attending: Ian Holtby (Chair) (IH), Barbara Smith (BS), Ron Wood (RW), David Morris (DM)

Healthwatch Staff in attendance: Natasha Judge (NJ), Linda Sergeant (LS), Carole Marshall (CM), Jill Edemenson (JE)

Guests in attendance: Nigel Brough, Senior Programme Manager

1.	<p>Welcome, Introductions and Apologies for absence IH welcomed everyone to the meeting and introduced Nigel Brough, Senior Programme Manager, Pioneering Care Partnership.</p> <p>Apologies were received from Lawrence McAnelly, Mike Milen, Irene Poynter, Maureen O’Neill, Andrew Leon</p>	
2.	<p>Minutes of Meeting held 8th February 2016 No matters arising and minutes agreed as accurate.</p>	
3.	<p>Chair Update</p> <ul style="list-style-type: none"> • Health and Wellbeing Executive <ul style="list-style-type: none"> ○ Dual Diagnosis update - Meeting held between CCG and TEWV to discuss a Dual Diagnosis Post. Director of Public Health to progress with Substance Misuse Commissioner and update at next meeting on 22nd March. ○ Due North - work plan to be drafted concentrating on one particular area. ○ Sexual Health Contract - Virgin Healthcare awarded contract. NJ requested update on contract specification. ○ Local Authority Self Assessment Workshop - IH attended workshop to develop action plan for improvement of HWBB. <p>Items discussed were:-</p> <ul style="list-style-type: none"> ▪ Revised frequency of meetings (currently every 3 months) ▪ Terms of Reference ▪ Revise governance arrangement ▪ Revise People’s Services Scrutiny Board - who holds HWBB to account? ▪ Develop and agree multi-agency work plan ▪ Develop framework to monitor trends in health and social care ▪ Identify improvements in health and wellbeing of population ▪ Promote and facilitate implementation of Place Projects ▪ Develop and adapt communication and engagement model 	NJ/LS to chase

	<ul style="list-style-type: none"> ▪ Induction for new Board Members ▪ Identify resource for project management. 	
4.	<p>Healthwatch Hartlepool Meeting Board agreed that it had been a useful meeting with Hartlepool Healthwatch and agreed that their volunteer involvement had greatly increased their work capacity.</p>	
5.	<p>Work Plan Update</p> <ul style="list-style-type: none"> • Domiciliary Care - LS updated that currently awaiting input from Local Authority to encourage providers to be part of this piece of work. LS requested to meet with Sue Renovoix to discuss any cross over work. • VIP - Meetings have been held with key support workers for visually impaired to understand patient experience and pathways. Further clarification required and currently requesting a meeting with James Cook University Hospital. Follow up work to be carried out by creating a survey and hold focus groups. • Young People's Survey LS updated that the Healthwatch Champions had launched the survey within college and were collecting responses and also holding a staff within the College. 	LS to action
6.	<p>Care Home Work BS and MoN currently carrying out engagement work with care homes within Redcar and Cleveland. BS updated that this is going very well and Healthwatch has been welcomed and well received. Raising awareness of Healthwatch role and learning about mechanisms for resident/family feedback. BS to produce a summary of visits to each home.</p> <p>IH expressed thanks to BS and MoN for their work to date.</p>	BS
7.	<p>Volunteers CM updated that a new volunteer had been recruited and another 2 potentially identified. CM updated that in recognition of the support that Redcar & Cleveland College students have given Healthwatch, we are sponsoring the Health and Social Care Category of the Celebration of Achievement Awards in June 2016.</p>	
8.	<p>Research Project JE informed the Board that Professor Paul Crawshaw of Teesside University had requested if Healthwatch would be interested in applying for the student research scheme. Healthwatch submitted a proposal to carry out research investigating patient experiences on mental health services. Healthwatch was successful and granted 2 students, 50 hours each over 12 weeks and are paid for by the University.</p>	
9.	<p>Healthwatch Manager Update</p> <ul style="list-style-type: none"> • Local Authority Update - NJ has met with new commissioner, Sarah Johnston • STAR Scheme Evaluation - Agreed that Healthwatch will carry out an independent evaluation. 50 questionnaires to be completed. DM & RW to carry out 	DM & RW

	<ul style="list-style-type: none"> • Mental Health Event - NJ informed Board the meeting had been a great success, well attended and a good opportunity to gather information. A feedback report is being compiled and will be distributed 	LS
10.	<p>Board Member Updates</p> <ul style="list-style-type: none"> • DM updated that pharmacy pilot in GP surgeries to be carried out at Low Grange, Eston. Durham University to carry out evaluation of pilot. • DM & RW attended Better Health Programme meeting 	
11.	<p>AOB</p> <ul style="list-style-type: none"> • RW requested an update on information sharing with PALS. DM informed that information had been shared at the Patient Experience Group and would forward to Board. • Requested that staff update to be a standing agenda item. • Request that once Healthwatch Middlesbrough's Discharge report published to share with the Board. • Request for follow up on Woodside Practice from new Practice Manager. Decision made to revisit in June 2016. • NB gave brief overview of the forecasted budget for 2016/17. • NB discussed the possibility of sub-contracting to another agency to increase membership, raise awareness and gather intelligence. Requested feedback from the Board within 2 weeks of the meeting. • NJ informed that a Healthwatch Public Event will be held in July following the publication of the Annual Report. 	<p>DM</p> <p>LS</p> <p>LS</p> <p>LS</p> <p>Board</p>
12.	<p>Date and time of next meeting</p> <p>The next Board meeting will be held on Monday 21st March 2016, 2pm - 4 pm at Redcar Leisure & Community Heart, Meeting Room 4, Second Floor.</p>	