

15<sup>th</sup> December 2014  
Venue: Westfield Farm  
Time: 2.00 pm - 4.00 pm  
**BOARD MEETING NOTES**

**Board Members attending:** Ian Holtby (Chair) (IH), Mike Milen (MM), David Morris (DM), Irene Poynter (IP), Lawrence McAnelly (LM), Barbara Smith (BS)

**Healthwatch Staff in attendance:** Natasha Judge (NJ), Linda Sergeant (LS), Carole Marshall (CM)

**Guests in attendance:**

		Action
1.	<b>Welcome, Introductions and Apologies for Absence</b> Apologies received from Ron Wood, Maureen O'Neill, Paul Davies, Bob Norton, Andrew Leon	
2.	<b>Minutes of meeting held 3<sup>rd</sup> November 2014</b> Minutes of meeting agreed as an accurate record.	
3.	<b>Actions from previous meeting</b> 5.1 Dual diagnosis Task & Finish Group. IH to chase up contact with dual diagnosis nurse and LS to arrange meeting for January 2015.  5.3 Children & Young People - following on from success with Redcar & Cleveland College, LS and CM to contact colleges/schools in other parts of Redcar and Cleveland to do similar activity.  5.7 Press and Publicity - LS informed the Board that a press release was due to be published in the Evening Gazette regarding the Healthwatch Redcar and Cleveland Dental Report. BS suggested that Healthwatch attend local practice managers meeting to arrange awareness of Healthwatch within GP practices.  5.8 LS informed the Board after contacting Healthwatch England that there were no plans to carry out any national awareness campaigns.  6.1 IH informed the Board that a new temporary Director of Public Health had been appointed for Redcar and Cleveland and that at the next Health and Wellbeing Board he would make arrangements to meet with him.  8. South Tees Dementia Collaborative - LS informed the Board that at the last meeting Healthwatch attended the Advisory Group, made up of service users and carers. Also input into the Collaborative that they need to consult with a wider range of users and carers and that Healthwatch would help promote this activity.	IH to chase contact  LS/CM to chase  BS to arrange practice managers meeting  IH to meet with DofPH
4.	<b>Securing Quality in Health Services</b> IH and NJ attended the Durham Darlington and Tees Local Healthwatch Chairs briefing on Securing Quality in Health Services which was delivered	

	<p>by Rosemary Grainger who leads the project and Dr Boleslaw Posmyk. The securing quality in health services project was initiated by primary care trusts and has now become the responsibility of the five clinical commissioning groups, working together with the local hospital foundation trusts, in the Durham, Darlington and Tees region. The objective of the project is to identify and progress the implementation of agreed clinical quality standards in acute hospitals in the Darlington, Durham and Tees area.</p> <p>This project is being delivered in three Phases. Phase one established a consensus in relation to the key clinical quality standards that should be commissioned in acute hospitals and considered the workforce and resource constraints that impact on their delivery. Phase two has been establishing a re-commitment to the standards by all involved commissioners and providers and supporting organisations to work towards the achievement of these standards by carrying out an analysis of the feasibility of implementing the standards in each Foundation Trust. Phase three: now commencing</p> <p>It has been agreed that in the third phase of this project, the Project Team will consider proposals for patterns of delivery for acute care.</p>	
5.	<p><b>Cancer Report - Meeting with CCG 5<sup>th</sup> December 2014</b> IH informed the Board that he had attended a meeting with South Tees CCG and other Stakeholders regarding the recommendations made in Healthwatch's Cancer Report. The Health Inequalities Workstream had requested that the group meet to explore the next steps in relation to cancer services.</p>	LS to chase notes of meeting
6.	<p><b>Enter and View Update</b> LS reported that the Enter and View visit to James Cook University Hospital has taken place on 4<sup>th</sup> December. The next steps are to draft the report and share with the Trust for their response.</p>	
7.	<p><b>Visit to East Cleveland Hospital 5<sup>th</sup> December 2014</b> IH advised that he had drafted a letter which will be forwarded to South Tees CCG.</p>	IH to send to LS and to forward to CCG.
8.	<p><b>APMS Update</b> IH informed that an APMS update was given at the NHS South Tees CCG Governing body on 26<sup>th</sup> November 2014. NHS England are to do away with small practices with less than 2,000 patients. A national review of urgent care services is currently taking place and until recommendations are given current contracts will be extended.</p>	LS to circulate Agenda
9.	<p><b>Board Member updates and feedback from external events and partnership</b> 9.1 DM attended Medicines Optimising Group - they are currently working on a new computer system which will link pharmacies to GPs and consultants. 9.2 MM attended NHS My Citizen Workshop - recommended that Healthwatch should be engaged to possibly escalate any issues.</p>	

	9.3 NJ attended Health Scrutiny Meeting. Under discussion were access to GP practices, Mental Health Strategy and IAPT services not reaching targets.	
10.	<p><b>Staff updates, work plan development</b></p> <p>LS provided an update on the Redcar &amp; Cleveland work programme, copies of which were circulated prior to the meeting for comments and discussion.</p> <p>Board discussed possible new work plan issues that may be considered by Healthwatch Redcar and Cleveland including:-</p> <ul style="list-style-type: none"> <li>• Access to GP services</li> <li>• Mental Health Strategy</li> </ul>	
11.	<p><b>AOB</b></p> <p>LS informed the Board that they were now required to record hours spent on Healthwatch activity and feedback on a monthly basis.</p>	Board to complete.
12.	<p><b>Date and time of next meeting</b></p> <p>The next Board meeting will be held on:</p> <p><b>Monday 26<sup>th</sup> January, 2.00 - 4.00pm, Westfield Farm, Dormanstown</b></p>	