

3<sup>rd</sup> November 2014  
Venue: Westfield Farm  
Time: 2.00 pm - 4.00 pm  
**BOARD MEETING NOTES**

**Board Members attending:** Ian Holtby (Chair) (IH), Mike Milen (MM), Bob Norton (BN), David Morris (DM), Maureen O'Neill (MoN), Andrew Leon (AL), Ron Wood (RW), Irene Poynter (IP)

**Healthwatch Staff in attendance:** Linda Sergeant (LS), Carole Marshall (CM)

**Guests in attendance:** Janice Foster, Local Medical Committee

		Action
1.	<b>Welcome, Introductions and Apologies for Absence</b> IH welcomed everyone to the Board meeting. Apologies were received from Barbara Smith, Lawrence McAnelly and Natasha Judge.	
2.	<b>Janice Foster, LMC</b> Janice Foster from Cleveland LMC gave a presentation to the Board on the role of the LMC. The LMC represents all GPs working in the Hartlepool, Stockton-on-Tees, Middlesbrough and Redcar & Cleveland Local Authority areas. An LMC is structured to support all NHS GPs whatever their contractual status, including GMS, PMS and APMS GPs, sessional and freelance GPs and GP Registrars.	
3.	<b>Minutes of meeting held 22<sup>nd</sup> September 2014</b> Minutes of meeting agreed as an accurate record.	LS to upload to website.
4.	<b>Actions from previous meeting</b> 4.1 Cancer Report - At the CCG's Health and Wellbeing Workstream on 16 <sup>th</sup> September it was agreed that recommendation two within the report which related to the support directory should be explored with a small multi-agency task and finish group which the CCG will lead and invite Healthwatch to. The CCG is currently trying to arrange a suitable date for the meeting.	
5.	<b>Work plan development, staff updates, Task &amp; Finish</b> 5.1 Task & Finish Group It has proved difficult getting a response from the initial contacts from the NHS and CCG who wanted to be involved in this project. LS to chase up contacts and find out who the military officer in charge is at James Cook University Hospital with a view to arranging a joint meeting.  5.2 Information Standard - feedback received from MENCAP. Healthwatch Redcar & Cleveland to submit a response to NHS England by 9 <sup>th</sup> November.  5.3 Children and Young People Engagement - visits planned to Redcar & Cleveland College and Coast and Country Young Tenants Panel.	LS/IH to chase up  LS to send response to NHS England

	<p>5.4 Enter &amp; View - further meeting planned for Enter &amp; View visit to JCUH to clarify roles on visit. RW, AL, MM, MON, BS, IP expressed that they would be interested in becoming an Enter and View volunteer should training be available in the future.</p> <p>5.5 Boots Pharmacy - following on from the success of Boots pharmacy distributing Healthwatch cards in their prescriptions plans to approach branches in Redcar and Saltburn to do the same.</p> <p>5.6 BN raised concern about the numbers of calls to the information &amp; signposting service and also requested an update of issues raised.</p> <p>5.7 The Board discussed how HW Redcar &amp; Cleveland could be more visible. The Board suggested that there should be more promotion of the work carried out by issuing press releases or advertising in the local press, eg visit to Redcar Primary Care Hospital and Dental Report. IH advised that he was due to have a meeting to discuss these issues with the other local Chairs. It was also suggested to contact the Evening Gazette to see if they would run any articles on their Health page.</p> <p>5.8 BN queried if HW England had any plans to carry out any national campaigns. LS to follow up.</p>	<p>CM to follow up</p> <p>LS to provide update</p> <p>LS/IH to follow up</p> <p>LS to follow up</p>
6.	<p><b>Board Member updates and feedback from external events and partnerships</b></p> <p>6.1 IH attended interviews for Director of Public Health but unfortunately a new Director has still not been appointed.</p> <p>6.2 DM attended a Pharmacy meeting regarding Transfer of Care. Will be linking up with Healthwatch Hartlepool as they have been doing some work around this.</p> <p>6.3 AL attended social prescribing meeting on 14<sup>th</sup> October chaired by Dr Tahmessibi. Heading up a Communications and Engagement workstream and would like to have involvement from Healthwatch. AL agreed to forward information to discuss with Natasha Judge.</p>	
7.	<p><b>Redcar Primary Care Hospital Visit Feedback</b></p> <p>The Board agreed to send a formal response to the CCG once the visit to East Cleveland hospital has been completed. Also suggested to inform the local media of the results of these visits.</p>	<p>IH to draft response</p>
8.	<p><b>South Tees Dementia Collaborative</b></p> <p>LS informed the Board that Healthwatch Redcar &amp; Cleveland had been invited to attend the South Tees Dementia Collaborative to help influence how future services for people with dementia will be delivered. Will also sit on an Advisory Group made up of service users and carers to ensure that their voices are listened to.</p>	<p>LS to attend and feedback to the Board</p>
9.	<p><b>Sexual Health</b></p> <p>LS informed the Board that a review of sexual health services is currently</p>	<p>LS/CM to</p>

	being carried out across the Tees area and highlighted it as an opportunity for Healthwatch Redcar & Cleveland to influence future service provision. The Board agreed.	follow up
10.	<p><b>AOB</b></p> <p>10.1 BN requested that 3 local HW to discuss car parking at JCUH, ie charging and capacity.</p> <p>10.2 IH to attend Executive Group Health &amp; Wellbing Board on an ongoing basis.</p> <p>10.3 MM updated following discussions with Jason Lowe that some input into the Board from Coast &amp; Country would be of benefit to Healthwatch. Unfortunately Jason is unable to commit to a return due to workload, but thinks that another senior manager might be willing to take up a position in his place.</p>	<p>LS/IH to follow up</p> <p>MM to update</p>
11.	<p><b>Date and time of next meeting</b></p> <p>The next Board meeting will be held on:</p> <p><b>Monday 26<sup>th</sup> January 2015, 2.00 - 4.00pm, Westfield Farm, Dormanstown</b></p>	