

Board Meeting

14th April 2014, 12.30pm-3.00pm

Westfield Farm, Dormanstown

Healthwatch Board Meeting				
	Time	Item	Purpose	Lead
	12.30-1.00pm	Light lunch and networking		
1.	1.00-1.05 pm	Introductions		IH
2.	1.05-1.10 pm	Apologies for absence		IH
3.	1.10-1.20 pm	Notes from the last meeting and matters arising not on the agenda	Approve	IH
4.	1.20-1.35 pm	Governance <ul style="list-style-type: none"> - Declarations of interest - Board member representation at external partnerships - Code of Conduct 	Approve	CG
5.	1.35-2.05 pm	Healthwatch Managers' Report <ul style="list-style-type: none"> - Membership - Marketing & Communications - Stakeholder Events/AGM - Information & Signposting Services - Key emerging issues - Staffing, incl. Volunteering update - Finance - Office location 	Discussion & approval	CG
6.	2.05-2.30 pm	Work Programme Progress Report	Agree & action	LR/ All
7.	2.30-2.50 pm	Feedback from external partnerships: <ul style="list-style-type: none"> - Health and Wellbeing Board - Health Scrutiny Meeting - Voluntary & Community Sector Health & Social Care Meeting 	Information and further action	All

8.	2.50-3.00 pm	AOB		IH
9.		Dates and time of next meeting		IH