

# Board Meeting

7<sup>th</sup> September 2015, 2.00pm - 4.00pm

Westfield Farm, Dormanstown

Healthwatch Board Meeting				
	Item	Purpose	Lead	Papers
1.	Welcome and Introductions		Chair	Verbal
2.	Apologies for absence <ul style="list-style-type: none"> <li>Andrew Leon</li> </ul>		Chair	
3.	Minutes of meeting held 13 <sup>th</sup> July 2015 <ul style="list-style-type: none"> <li>Actions from previous meeting and matters arising</li> </ul>	Approve	Chair	Attached
4.	Citizens Advice Bureau	Update	LS	Verbal
5.	Staff Report and Work Plan Update <ul style="list-style-type: none"> <li>Annual Report</li> <li>Reports and Response</li> </ul>	Update	LS/CM	Attached
6.	Complaints/Patient Feedback	Approval	LS	Verbal
7.	Healthwatch/CCG Meeting	Update	LS	Attached
8.	Chair Update <ul style="list-style-type: none"> <li>Health and Wellbeing Executive</li> </ul>	Update	IH	Verbal
9.	Board Member updates and feedback from external events and partnerships	Information	All	Verbal
10	STAR Scheme	Discussion	DM	Verbal
11	Upcoming Meetings	Information	LS	Verbal
12	Enter and View Training	Information	LS	Verbal
13	Macmillan Coffee Morning <ul style="list-style-type: none"> <li>Donations</li> </ul>	Update	LS	Verbal
14	Gazette Article & Newsletter	Discussion	All	Verbal
15	AOB <ul style="list-style-type: none"> <li>Future Board Meeting venue</li> <li>Guest Speakers</li> </ul>	Discussion	All	Verbal
16	Date and time of next meeting <b>Monday 19<sup>th</sup> October, 2pm - 4pm, Westfield Farm</b>			